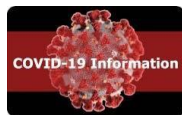




DEPARTMENT OF HEALTH
DEVELOPMENTAL DISABILITIES
ADMINISTRATION



EMPLOYMENT SERVICES At-A-Glance

COVID-19 DDA Services

Temporary changes, effective March 13, 2020, and Revised December 17, 2021

Service Delivery Flexibilities

- May be provided over the phone, or by Skype, Zoom, Facetime, etc. to allow services to continue to be provided remotely in the home and community settings (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver and PCP)
- May be provided in a variety of settings such as residential sites, family homes, and community settings (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver and PCP)
- Personal care assistance may comprise the entirety of the service, when the person is unable to attend work (Ends on March 31, 2022)

Staffing Flexibilities

- Hire relatives and legally responsible individuals* (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver)
- Hiring of spouses and parents of minor children* (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver)
- People who self-directed services and receive Employment Services may exercise employment authority for Follow Along support

Service Authorization Flexibilities

- May be provided any day of the week and exceed eight hours a day and 40 hours per week within a person's authorized budget (Ends on March 31, 2022)

Retainer Payments

- Add COVID-19 Retainer Payment at up to 80% of the rate: (Ends on December 31, 2021)
 - Traditional Service Delivery Model: Up to 30 days
 - Pilot providers: Up to 180 hours
- DDA will share guidance on documentation and billing for retainer days

Visit our website for additional COVID-19 resources:

https://dda.health.maryland.gov/Pages/DDA_Appendix_K.aspx

Have questions? Email them to: dda.toolkitinfo@maryland.gov

- ▶ Issue date: 12.17.2021
- ▶ Effective date: 3.13.2020
- ▶ Version number: 3

